

Boy's Sports Uniform

- Royal blue shorts (summer)
- Sky blue polo shirt with embroidered South Coogee logo (summer and winter)
- Royal blue tracksuit pants (winter)
- Royal blue V-Neck sweatshirt with embroidered South Coogee logo or alternatively royal blue bomber jacket with Royal blue V-Neck sweatshirt with embroidered South Coogee logo
- White runners
- White ankle socks
- Royal blue wide-brimmed hat with embroidered South Coogee logo

Optional Extras

- Library bag with South Coogee logo
- School bag with South Coogee logo (small and large sizes)
- Paint smock (small and medium sizes)
- South Coogee music shirt

Uniform requirements may be purchased from the P&C Uniform Shop located near the school canteen. Uniform requirements not stocked by the P&C Uniform Shop can be purchased from Wylie's (Maroubra) and Berelle (Maroubra).



Student Welfare



Student Welfare encompasses our school rules, merit scheme, discipline policy, anti-bullying plan, supervision policy and school-uniform code. It aims to enhance learning for all students by encouraging students to take responsibility for their own learning and behaviour in a well-managed environment and provide members of our school community with clear practices and procedures. This document provides an overview of our Student Welfare Policy. If you have any further questions regarding student welfare at South Coogee, please make an appointment to speak with your child's Stage Co-ordinator.

Our core rules, values, rights and responsibilities

Core Rules

All students at South Coogee Public School are expected to:

- Attend every school day, unless they are legally excused, and be in class on time and prepared to learn.
- Maintain a neat appearance, including adhering to the requirements of the school's uniform policy.
- Behave safely, considerately and responsibly, including when travelling to and from school.
- Show respect at all times for teachers, other school staff and helpers, including following class rules, speaking courteously and cooperating with instructions and learning activities.
- Treat each other with dignity and respect.
- Care for property belonging to themselves, the school and others.

Rights & Responsibilities

Core Values	Student Rights	Student Responsibilities
Safety	I have the right to feel safe and secure in the classroom and playground.	I am responsible for working and playing safely with peers in the classroom and the playground.
Care	I have the right to be educated in a caring and clean classroom and playground environment.	I have the responsibility of caring for others, my classroom and the playground environment.
Respect	I have the right to belong and feel respected.	I have the responsibility to respect and cooperate with all members of the school community.
Fairness	I have the right to speak. I have the right to be heard. I have the right to participate in school life.	I have the responsibility to listen and actively participate in school life.

Girl's Winter Uniform

- Grey, royal blue, sky blue and white checked pinafore or trousers
- Long sleeve school blue shirt or sky blue skivvy
- Royal blue tie is optional
- Royal blue V-Neck sweatshirt with embroidered South Coogee logo or alternatively royal blue bomber jacket with Royal blue V-Neck sweatshirt with embroidered South Coogee logo
- Black school shoes
- Grey stockings or white ankle fold over socks
- White hair elastics / ribbons
- Royal blue wide-brimmed hat with embroidered South Coogee logo
- Royal blue rain-jacket with embroidered South Coogee logo is optional

Boy's Winter Uniform

- Long grey trousers
- Long sleeve school blue shirt or sky blue skivvy
- Royal blue tie is optional
- Royal blue V-Neck sweatshirt with embroidered South Coogee logo or alternatively royal blue bomber jacket with Royal blue V-Neck sweatshirt with embroidered South Coogee logo
- Black school shoes
- Grey ankle fold over socks
- Royal blue wide-brimmed hat with embroidered South Coogee logo
- Royal blue rain-jacket with embroidered South Coogee logo is optional

Girl's Sports Uniform

- Royal blue sports skort (summer)
- Sky blue polo shirt with embroidered South Coogee logo (summer and winter)
- Royal blue bootleg dance pants or tracksuit pants (winter)
- Royal blue V-Neck sweatshirt with embroidered South Coogee logo or alternatively royal blue bomber jacket with Royal blue V-Neck sweatshirt with embroidered South Coogee logo
- White runners
- White ankle socks
- Royal blue wide-brimmed hat with embroidered South Coogee logo

School Uniform Code

Our school uniform identifies our students as belonging to South Coogee Public School. At South Coogee we expect students to wear the uniform during school hours, while travelling to and from school, and when engaged in school activities out of school hours. Our uniform has been selected with the health and safety of our students in mind and this code has been developed in consultation with the South Coogee Public School Parents and Citizens Association.

At South Coogee we encourage students to wear their school uniform using positive reinforcement and encouraging responsible behaviour. With sun-safety in mind we have a 'No hat no play' policy in which students who are not wearing a wide-brimmed hat will be required to play in the shade during recess and lunch as well as during lessons conducted outside the classroom.

The uniform colours are royal blue, school blue, sky blue, navy blue, grey and white. Students are encouraged to wear the school uniform including a wide-brimmed hat throughout the year. Children are not permitted to wear jewellery for safety reasons however, studs or sleeper earrings are permitted. Children wear their summer school uniform during Term 1 and Term 4 while winter uniforms are worn during the colder months in Term 2 and Term 3. Hats must be worn outdoors at all times of the year. Please note that from 2007 the wide-brimmed school hat will be the only hat deemed acceptable for sun-safety reasons.

Girl's Summer Uniform

- Royal blue, sky blue and white striped dress or alternatively, navy blue culottes and royal blue, sky blue and white striped shirt
- Royal blue V-Neck sweatshirt with embroidered South Coogee logo or alternatively royal blue bomber jacket with Royal blue V-Neck sweatshirt with embroidered South Coogee logo
- Black school shoes
- White ankle fold over socks
- White hair elastics / ribbons
- Royal blue wide-brimmed hat with embroidered South Coogee logo

Boy's Summer Uniform

- Grey shorts and blue short sleeve shirt
- Royal blue V-Neck sweatshirt with embroidered South Coogee logo or alternatively royal blue bomber jacket with Royal blue V-Neck sweatshirt with embroidered South Coogee logo
- Black school shoes
- Grey ankle fold over socks
- Royal blue wide-brimmed hat with embroidered South Coogee logo

Merit Scheme

South Coogee Public School believes that fundamentally, students are rewarded intrinsically when they try their best and are motivated to succeed. This is achieved through the creation of a quality learning environment and engaged in experiences that possess intellectual quality and significance. At South Coogee, intrinsic rewards are coupled with our extrinsic merit scheme which rewards students for actively demonstrating our school's core values and trying their best academically.

All students in Early Stage 1 through to Stage 3 have the opportunity to receive a Merit Award at our regular assemblies which recognise achievement, improvement and citizenship. In addition to our Merit Awards, students may also receive a certificate and/or privileges in recognition of their behaviour in the classroom and playground.

Early Stage 1—Stage 1

Students in Early Stage 1 and Stage 1 will have the opportunity to work towards a certificate in one of our school's core value areas which include Safety, Care, Respect, Fairness and Participation. Each student will work towards gaining a certificate in assembly in one of the core value areas. Students are able to work towards gaining a certificate in each of the five areas.

Stage 2—Stage 3

Students in Stage 2 and Stage 3 will have the opportunity to work towards a certificate and privileges in one of our school's core value areas which include Safety, Care, Respect, Fairness and Participation. Each student will work towards gaining a certificate and associated privileges in one of the core value areas. Students are able to work towards gaining a certificate and privileges in each of the five areas.

Core Values	A South Coogee student demonstrating this value -
Safety	<ul style="list-style-type: none"> • I play safely in the playground • I work safely in the classroom • I move around the school sensibly • I use equipment in the classroom and playground safely
Care	<ul style="list-style-type: none"> • I take care when using other's things • I help my classmates • I am kind • I take of things in the classroom and playground
Respect	<ul style="list-style-type: none"> • I am a good friend • I know what is right • I wear my school uniform with pride • I am dependable • I respect the opinions of others
Fairness	<ul style="list-style-type: none"> • I include everyone • I treat people equally • I share • I work to change things that are unfair • I listen to everyone's viewpoint and ideas
Participation	<ul style="list-style-type: none"> • I am an active member of our school. • I take pride in my contributions. • I try my best at all times. • I give new things a go.

Discipline Policy

All students at South Coogee have the right to be treated fairly and with dignity in an environment free from disruption, intimidation, harassment and discrimination. To achieve this at South Coogee it is necessary to maintain high standards of discipline. Our school's Discipline Policy aims to intervene when managing inappropriate behaviour, determined by the intensity, frequency and duration of the inappropriate behaviour, within the learning context.

Level	Reason	Consequences
1	The student is occasionally: <ul style="list-style-type: none"> Breaking class or school rules, rights and responsibilities Disrupting the learning environment 	<ul style="list-style-type: none"> Verbal redirection to an appropriate behaviour or cueing the student to class rules Time-out in the learning context or sent to a buddy class Meeting with parents or carers to develop appropriate intervention plan Student receives Behaviour Reminder and name recorded in Stage Behaviour Book
2	The student is repeatedly: <ul style="list-style-type: none"> Breaking class or school rules Disrupting class Being rude to teachers The student is involved in: <ul style="list-style-type: none"> Verbal abuse Stealing Hurting other children Fighting Any other behaviour deemed unacceptable 	<ul style="list-style-type: none"> Once a student's name has been recorded in the Stage Behaviour Book three times or engaging in behaviour at this level, the student will be required to attend a Rule Reminder Session with their Stage Coordinator. During this session (during lunch-time) the student will be required to reflect upon their behaviour and sign a contract relating to strategies for improved behaviour. It will be required that the contract is signed by the student's parent or carer and their class teacher Phone call to parent / carer Follow-up with class teacher one day and one week following Rule Reminder Session
3	The student fails to improve behaviour or involved in incidence of bullying	<ul style="list-style-type: none"> A Restorative Justice Conference will be organised involving the student, their parent / carer, any student who has been impacted by their behaviour and their parent / carer and an Assistant Principal. These restorative practices are aimed at providing a fair context for the student to understand the affect that their behaviour has had and develop new standards for behaviour
4	The student ignores help and behaviour deteriorates	<ul style="list-style-type: none"> Interview with Assistant Principal and parent / carer and placed on Daily behaviour Contract. This should be monitored by the AP for a pre-determined period Student can be excluded from classroom, playground and / or school functions
5	Behaviour is intolerable and/or involved in an illegal activity	<ul style="list-style-type: none"> Student will be suspended from the school by the Principal in consultation with Stage Coordinators and parents / carers <p>The Principal reserves the right to take the decision to suspend if and when severe acts of inappropriate behaviour endanger the health and safety of the student, other students, staff or parents.</p>

Undercover Area

- Tennis balls are the only balls allowed on the asphalt. Games which involve throwing the ball at another student or against a wall with a window are not allowed.
- Before school there are to be no ball games or running games.
- No big balls are allowed in this area at any time.
- The grass area with the flagpole is out-of-bounds for regeneration.
- All lunch boxes should be placed in class baskets after eating time.
- Stairs leading to Stage 2 classrooms are out-of-bounds. The area under Stage 2 stairwells is not to be used for ball games.
- Sticks and rocks should not be picked up.
- Students are not permitted to climb trees.
- No walking, climbing or jumping on silver seats.
- Teacher on duty is required ensure students are not out-of-bounds in the infants quadrangle.

Infants Quad (8.30-9am)

- Before school there are to be no big ball games or running games.
- Tennis balls are the only balls allowed on the asphalt. Games which involve throwing the ball at another student or against a wall with a window are not allowed.
- Students are not permitted into the building until 9am accompanied by a teacher.
- Students should keep out of walkways.
- Grassed area is out-of-bounds.

AFTER SCHOOL

All students K-2 will be dismissed in a designated area in the Infants Quadrangle at 3pm. Students who have not been picked up by parents, carers or a sibling in Years 3-6 will proceed to the school office at 3.10pm where parents or carers will be contacted. Students in K-2 attending After School Care will be collected and taken across to the OOSH Centre.

Students in Stage 2 and Stage 3 will be dismissed directly from their classrooms. Students are instructed to proceed to the front office at 3.10pm if they have not been picked up by their parents or carers. Students attending After School Care should proceed directly to the OOSH Centre.

Parents are advised to phone the school office if they are inadvertently delayed in picking up their children. These children will wait at the school office to be collected by their parents or carers.

A student will not be released by the class teacher to another carer unless prior consent has been sought and the school has been notified in writing.

Students who attend an extra-curricula class after school will proceed directly to that classroom or designated area.

Students who catch the bus will proceed directly to the bus stop where a teacher will supervise the students until their bus arrives.

A bell will sound at 3.10pm signifying to all students and parents to leave the school grounds and the locking of the perimeter gates.

Student Supervision Plan

The School Supervision Plan recognises the duty of care to students accounting for specific school conditions including the school size, physical school layout, transport arrangements as well as the duties of teachers. The school's commitment to duty of care to our students begins at 8.30am each day until they safely depart the school grounds at 3.10pm after normal classes finish. At South Coogee Public School the non-teaching Assistant Principal has the responsibility for the organisation and management of the student supervision arrangements throughout the school.

BEFORE SCHOOL (8.30–9.00am)

At 8.30am the school gates are unlocked and students are able to proceed to the playground. Students in Years K-2 forward to the Infants Quadrangle whilst students in Years 3-6 forward to the Undercover Area. Students who arrive at the school before 8.30am are advised to proceed to the school's office until supervision is provided in the allocated playgrounds. The Paddock and Top Playground are out-of-bounds before school as they are not supervised by a teacher. A bell at 8.55am signifies all students to move to morning assembly areas. K-2 students assemble in the Infants Quadrangle, students in Stage 2 assemble in the Undercover Area and students in Stage 3 assemble in the Top Playground. From morning assemblies classes will forward to their respective classrooms. All buildings are out-of-bounds before school unless students are participating in a supervised extra-curricula activity. In the case of wet weather, students in K-2 should forward to their classrooms whilst students in Stage 2 and Stage 3 should forward to the Undercover Area.

Session Breaks

Recess 1st half 11-11.15am

Recess 2nd half 11.15-11.30am

Lunch Eating Time 1.15-1.30pm

Lunch 1st half 1.30-1.45pm

Lunch 2nd half 1.45pm-2pm

As each of our playgrounds are a specific environment each playground requires specific rules. The teacher on duty is responsible for the care and safety of all students in the designated area. All decisions by the teacher on duty are made with this in mind.

Paddock

- Tennis balls are the only balls allowed on the asphalt. Games which involve throwing the ball at another student or against a wall with a window are not allowed.
- Soccer is allowed on the grass within the game boundaries set out by the teacher on duty. Kicking should be along the ground. If the teacher on duty deems the game unsafe the ball will be confiscated until the end of the day.
- Touch football is currently disallowed until students are taught rules of the game during P.E. lessons. When it is deemed safe, students are allowed on the grass within the game boundaries set out by the teacher on duty. All tackles/grabs are forbidden as is kicks in play. If the teacher on duty deems the game unsafe the ball will be confiscated until the end of the day.
- Cricket games are allowed in the summer terms with the use of tennis balls only.
- The possum trail and cricket nets are strictly out of bounds.
- Sticks and rocks should not be picked up.
- Students are not permitted to climb trees.
- The corridor leading into the paddock (wash-shed) is not an area for play.

Top playground

- Tennis balls are allowed for use on the handball courts.
- Basket balls and netballs are allowed for use on the basketball court.
- Soccer and touch football are not allowed.
- This playground is out-of-bounds before school. Students are not permitted to use the equipment after school.
- Students are not permitted to climb trees.
- Classes are allocated to use the play equipment until the end of term 3.

South Coogee Behaviour Contract



Student Name: _____

Class: _____ Date: _____

I, _____ accept that I have demonstrated unacceptable behaviour involving _____

I agree to -

1. _____

2. _____

3. _____

I understand that the consequences of breaking this contract will be:

1. An interview with my Stage Co-ordinator involving my parents.
2. Exclusion from the playground, classroom or school functions.
3. Possible suspension

I understand that, if I have a problem resolving conflict, I ask a teacher for help in order to learn better ways to deal with my problem.

Student's Signature _____

Parent/Carer _____

Assistant Principal _____

Date _____

Restorative Justice Conference

Restorative Justice Conferences were developed by Terry Connell and are recommended by the NSW Department of Education to use as part of a school's Discipline Code. A conference is a structured meeting between students demonstrating unacceptable behaviour, victims and both parties' families in which they deal with the consequences of their actions and decide how best to repair the harm. Neither a counselling nor a mediation process, conferencing is a straightforward problem-solving method that demonstrates how students can resolve their own problems when provided with a constructive forum to do so. Conferences provide victims an opportunity to confront the student, express their feelings, ask questions and have a say in the outcome. Students hear firsthand how their behaviour has affected other students. They may begin to repair the harm by apologising, making amends or school service work. Conferences hold students accountable while providing them an opportunity to discard the "offender" label and be reintegrated into school life. Participation in conferences is voluntary. After it is determined that a conference is appropriate and offenders and victims have agreed to attend, the conference facilitator invites others affected by the incident-the family and friends of victims and offenders. Conference facilitators stick to a [simple script](#) and keep the conference on focus, but are not active participants. In the conference the facilitator asks the offender to tell what they did and what they were thinking about when they did it. The facilitator then asks victims and their family members and friends to tell about the incident from their perspective and how it affected them. The offenders' family and friends are asked to do the same. Finally the victim is asked what he or she would like to be the outcome of the conference. The response is discussed with the offender and everyone else at the conference. When agreement is reached, a simple contract is written and signed.

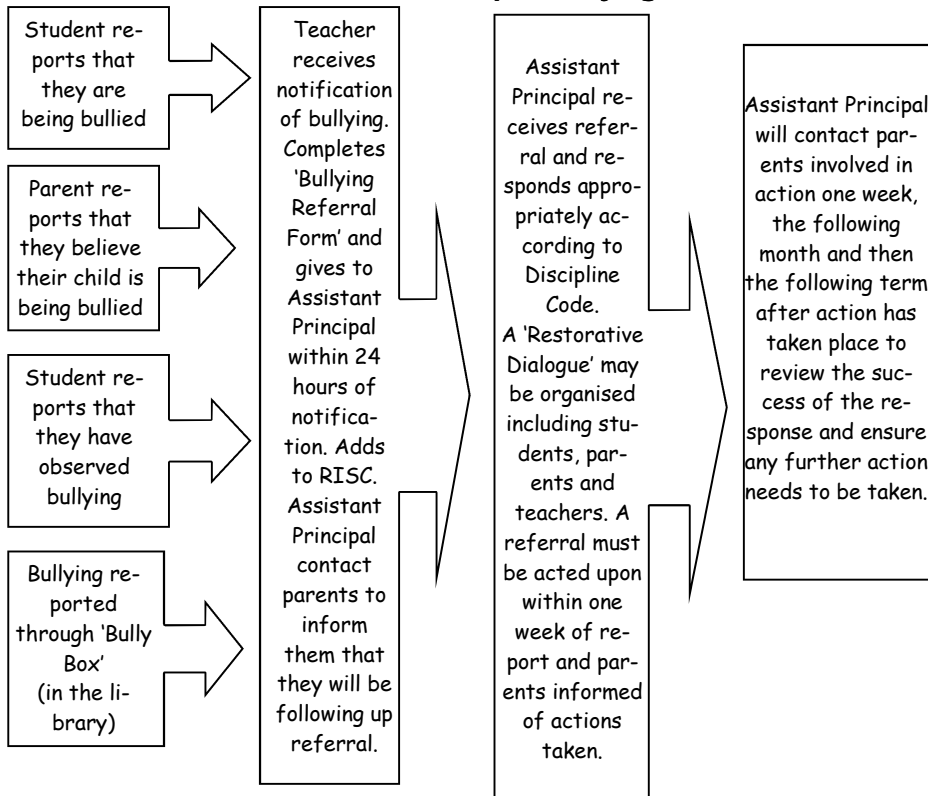
Real Justice

Anti-Bullying Plan

Bullying is not tolerated at South Coogee Public School. Students have the right to expect that they will spend the school day free from fear of bullying, harassment and intimidation. Bullying is defined as intentional, repeated behaviour by an individual or group of individuals that causes distress, hurt or undue pressure. Bullying involves the abuse of power in relationships. Bullying can involve all forms of harassment, humiliation, domination and intimidation of others. Bullying behaviour can be verbal, physical, social or psychological.

- Verbal bullying involves name calling, put downs, threats, ridicule, hurtful nicknames, belittling others' abilities and achievements and making degrading comments about another's culture, religious or social background.
- Physical bullying is any form of physical violence such as hitting, tripping, kicking, pushing, shoving or stealing or damaging the belongings of others.
- Social bullying includes being left out, ignored, spreading rumours, writing offensive notes or graffiti about others and excluding someone from your group or game.
- Psychological bullying involves incidence such as when a child is stalked, given dirty looks, forcing others to act against their will or singled out for unfair treatment.

Procedures to report bullying



South Coogee 'Zero Tolerance to Bullying' Contract



1. South Coogee students, staff and parents will not tolerate bullying or harassment of any kind. We are totally opposed to all forms of bullying.
2. I will make a real effort to be tolerant of others regardless of their abilities, disabilities, race, religion, beliefs, appearance or any other differences.
3. I will never ignore bullying or condone it when we see it occurring. I will try to stop it or seek adult help to stop it.
4. I will be fair in the playground sharing our games and playground space with others.
5. I will be kind to others even if they are not my special friends.
6. I will talk to my teachers about problems that occur at school or on the way to and from school.
7. I will seek help from my friends, parents, teachers, Assistant Principals, School Counsellor or Principal if I am worried about any aspect of bullying.
8. As an individual member of South Coogee Public School I am committed to 'Zero Tolerance of Bullying' and will not support or cover-up for children who bully others under any circumstances.
9. I will take responsibility for my own actions and not blame others for things I have done.
10. I will not bully other children at South Coogee.

Student's Signature _____

Witnessed by a friend _____

Witnessed by my parents/s _____

Date _____

Identifying Bullying Behaviours

Bullying may be very hard to see. Bullying usually happens out of sight, away from teachers or other adults. The people who are most likely to know what is going on are other children. Children who are being bullied often don't like to tell anyone because they feel weak or ashamed, or are frightened that it will only make things worse. They also feel it is wrong to 'dob in' or tell tales on other children. If they tell anyone, it is most likely they will tell their parents or their friends before they will tell a teacher. Some tell-tale signs are:

- Bruises, scratches or cuts that your child can't really explain
- Torn or damaged clothing
- Damaged or missing belongings
- Headaches, stomach aches and other pains that the child can't put a finger on
- Unexplained tears or depression
- Unusual outbursts of temper
- Not wanting to go to school
- Not wanting to play with friends
- Wanting changes in the way he or she travels to and from school
- School work falls off in quality
- Wanting extra money without giving a reason