

South Coogee Public School Enrolment Policy

Students are enrolled at South Coogee Public School in accordance with the guidelines of the NSW Department of Education and Training. This policy is to be read in conjunction with the DET Enrolment of Students in NSW Government Schools located at www.det.nsw.edu.au.

Rationale

Children are entitled to be enrolled at the government school that is designated for the intake area within which the child's home is situated and that the child is eligible to attend (DET Enrolment of Students in NSW Government Schools p.5) The intake area of South Coogee Public School has been determined following consultation between the Department of Education, Properties Directorate and School Education Director. A map of the intake area has been included in this policy. Non-local enrolments will only be considered where a vacancy exists within the relevant grade. No additional accommodation will be provided to cater for increased enrolments resulting from non-local placements. In the context of the above provisions and their application, which clearly constrain an individual's choice of provision, no person will be discriminated against in enrolment on the grounds of their sex, age, race, religion, ethnicity, disability, sexual preference or marital status.

Local Enrolment

A student is entitled to enrol at South Coogee Public School if:

- The child's home is situated within the designated intake area. Proof of residence is required to substantiate the application. The school requests that documents be provided. Documents which satisfy this requirement include rate notices, rental/lease agreements or utilities accounts. Documentation must be in the parent/s name and documents will be confirmed by the school.
- The child is eligible to attend school. Children may enrol at the beginning of Kindergarten if they turn five years of age on or before 31 July in that year. Documentation providing proof of age, such as a birth certificate or passport, is required on enrolment. Applicants will be asked to establish proof of identity, Australian Citizenship or either residency or visa status.
- All parents enrolling children must produce proof of immunisation status. See NSW Health guidelines regarding procedures for a child who is not immunised.

An interview with the principal or delegated executive member will be held with all new enrolments. A checklist form will be completed during the interview to determine any special needs including gifted and talented, ESL and funding support for disabilities.

Enrolment Ceiling and Buffer

South Coogee Public School has an enrolment ceiling of 540 students, based on 21 permanent classrooms and providing a buffer to accommodate designated intake area students enrolling throughout the year.

Non-local enrolments

South Coogee Public School must ensure that there are sufficient places for eligible local children. Where spare permanent accommodation exists, non-local placements must not generate demand for extra staff or create disruption to school routine.

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Placement Panel

The South Coogee Placement Panel has been established to consider applications for non-local enrolment. Membership of this panel is the Principal, Deputy Principal and a parent nominated by the Parents and Citizens Association. The panel is to be chaired by the Principal. Only those applications presented in writing will be considered. Oral applications or other submissions will not be considered. The placement panel must limit recommendations to the terms of this policy.

Criteria for Non-local enrolment

(A) Acceptance of the enrolment will not create the need for additional staff and accommodation under any circumstances.

(B) If criterion (A) is met, the following could permit acceptance of an application:

- Siblings are already enrolled at SCPS.
- Siblings used to attend SCPS.
- Proximity and access to SCPS.
- Before and after school care arrangements.
- Special interests and abilities (for example music).
- Substantial student welfare reasons.
- Extreme compassionate circumstances.
- Extreme medical reasons.
- Enrolment at South Coogee Learning Centre.
- Parent/s employed with the Department of Defence.
- Other exceptional circumstances.

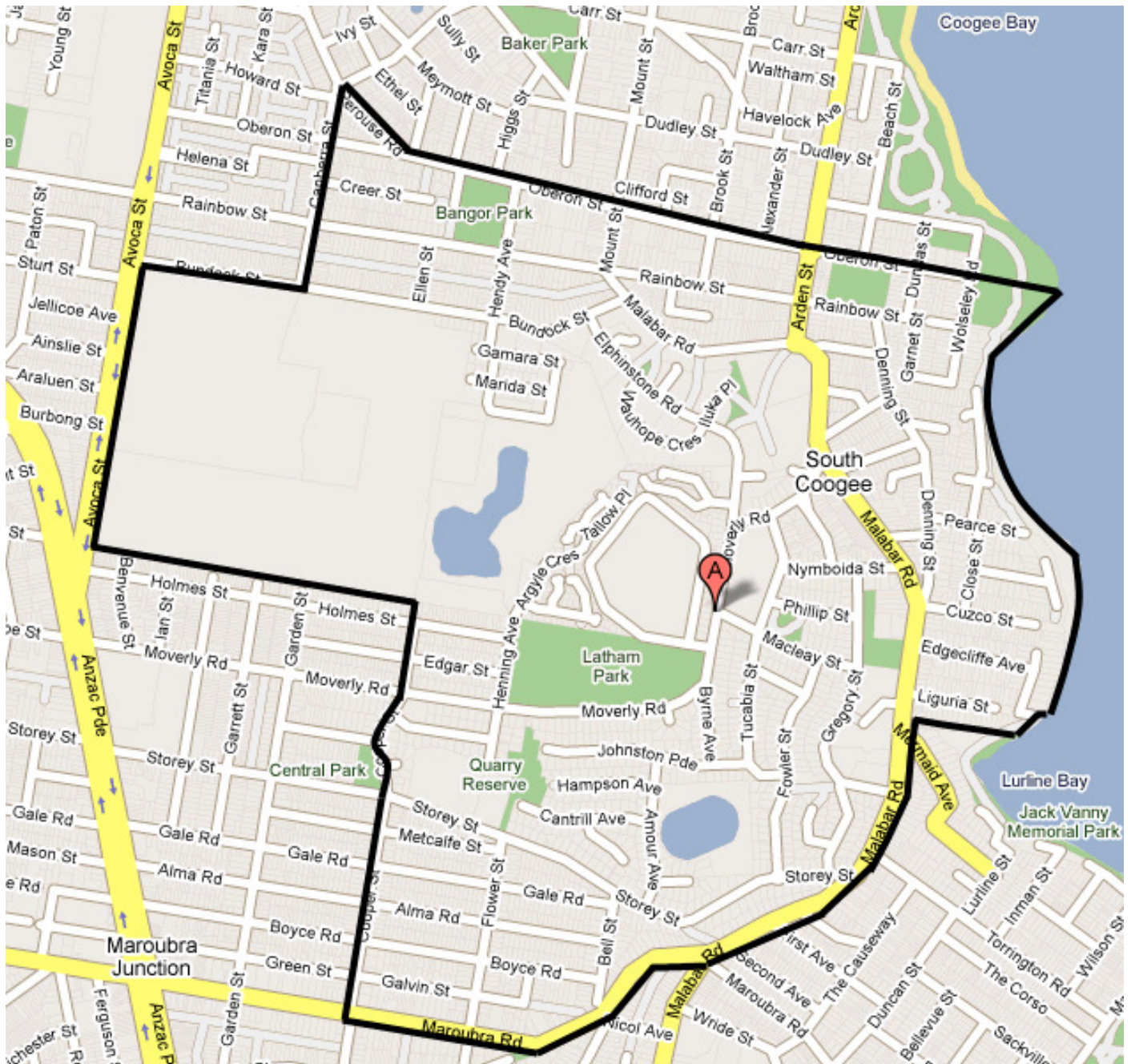
The Placement Panel should record all decisions and maintain minutes of the meetings. These are to be made available on request to the School Education Director. Parents are informed, in writing, of the panel's decision.

Priority Lists

A priority list will be established for non-local applications. The enrolment committee will determine the priority of each application. The priority order will be reviewed periodically. Parents will be informed in writing before the end of Term 3 if a place is available for their child in the following year.

Appeals

Appeals are to be dealt with in the first instance by the school. The appeal should be made in writing to the Principal. Where the appeal is not resolved at the school level, the Principal will request the School Education Director to consider the matter. All documentation relating to the school's decision must be forwarded to the School Education Director. The School Education Director's determination will be based on whether the stated criteria in the school's policy have been fairly applied.



In-Area Street Numbers

Alma Rd—odd	81-151	Flower St—odd	1-45	Mount St—odd	157-181
Alma Rd—even	72-146	Flower St—even	2-34	Mount St—even	152-176
Arden St—odd	341-371	Gale Rd—odd	155-235	Moverly Rd—odd	61-165
Arden St—even	340-380	Gale Rd—even	156- 236	Moverly Rd—even	56-158
Avoca St	NOT IN AREA	Galvin St—odd	3-49	Oberon St—odd	69-261
		Galvin St—even	6-42	Oberon St—even	62-252
Boyce Rd—odd	185-229	Holmes St—odd	77-107	Perouse Rd—odd	147-183
Boyce Rd—even	182-254	Holmes St—even	2-166	Perouse Rd—even	126-138
Bundock St—odd	1-139	Malabar Rd—odd	1-383	Rainbow St—odd	197-353
Bundock St—even	60-142	Malabar Rd—even	2-298	Rainbow St—even	168-312
Canberra St	NOT IN AREA	Marourbra Rd—odd	289-381	Storey St—odd	201-319
Cooper St	ALL NUMBERS IN AREA	Marourbra rd—even	236-354	Storey St—even	190-320
Edgar St—odd	51-85	Matcalf St—odd	37-69		
Edgar St—even	54-84	Matcalf St—even	46-48		